



Trail Maintenance Coordinator - Position Description

Summary: The volunteer Trail Maintenance Coordinator (TMC) oversees the maintenance of the twenty kilometers of ski trails.

Duties:

- Oversee Adopt-A-Trail Leaders (AATL): These leaders maintain assigned trail(s). This includes lopping bushes and trees to ensure an open trail for skiers and groomers, alerting TMC of any fallen trees that need chain sawing and any other issues with the trail. AATL's will oversee trail sign needs including placement and removal based on landowner permissions. The AATL will recruit and oversee a team of trail helpers.
- Independent Contractor: work with individual who is hired to mow the trails and install and remove temporary bridges.
- Trail Clean-Up Workday: coordinate with Vice President the annual volunteer trail clean-up day which is usually held one Saturday in October.
- Trail Signage: oversee what signs are needed on the trails including placement before ski season and removal in the spring and the maintain the trailhead sign board indicating trail status (open/closed).

Timing & Accessibility: The TMC will be busiest at these times:

- Oversee independent contractor who mows the trails in September prior to the trail clean-up workday.
- Attend and oversee trail clean-up workday event in October.
- Oversee independent contractor who installs temporary bridges in September – December.
- Oversee independent contractor who removes temporary bridges in April.